

## Executive Staff Council Meeting Agenda

November 14, 2023 | CAB 410A

1. Staff Council Committee Reports
  - a. All Staff Meeting Committee **Liesl Hons**
    - i. All Staff Meeting – November 16, 2023 2:30pm – 3:30pm
      1. Light refreshments will be provided.
      2. Agenda for the event is attached to the meeting invitation sent out to all staff.
    - ii. January All Staff Meeting
      1. January 11<sup>th</sup> | Vista Room | 8:30am – Breakfast | 9am – Meeting starts
      2. Dr. Ochoa will share a few words
      3. Dr. Coulton the Ombudsperson wants to share more information about the services he offers to faculty and staff.
  - b. Social & Community Service Committee **Hudda Eltayeb**
    - i. Adopt a Family/Wrapping Party
      1. All families have been sent out to their assigned department. (21 departments)
      2. Wrapping party will take place December 14<sup>th</sup> | 2pm – 4pm | Vista Room
        - a. Wrapping supplies will be provided
    - ii. Door Decorating Contest
      1. November 7<sup>th</sup> – December 8<sup>th</sup>
      2. Christmas movies theme
      3. New award “President’s Pick”
  - c. Appreciation/Recognition Committee **Cindy Alejos**
    - i. Staff Recognition
      1. 9 nominations for November. 1 winner was selected and will be invited to the All Staff Meeting.
      2. Monday, November 20<sup>th</sup> will start the new call for January Employee Spotlight.
      3. Last Employee Spotlight is in April
  - d. Communications/Marketing Committee **Heather Olague**
    - i. Staff Council Member Spotlight
      1. Pending some information from members.
    - ii. Updated Webpage
      1. Getting website caught up with new members.
      2. Daniel Rendon will be able to access the suggestion box items.
        - a. Actively working to create a way to share suggestion box items on the website only if you have JagWire credentials.
2. Suggestion Box Items
  - a. See supplemental page
  - b. Additional Concerns
3. Updates from Dr. Ochoa

- a. Attended the following events:
    - i. Dream Maker Scholarship Celebration (Raised money for students, 10/25)
    - ii. Trunk or Treat (Greeted 2,000 children, 10/27)
    - iii. Future Jaguar Day (750 people, 10/28)
    - iv. Lip Sync Contest (10/31)
    - v. Ring Day (Was done like clockwork, 11/3 – 11/4)
  - b. Listening Tour
    - i. Has completed 33 listening sessions.
      - 1. Finished Advancement. Pending Business Affairs, Student Affairs, and a few Academic Affairs.
      - 2. Met with students. They want more in person classes.
        - a. The Student Union Referendum was passed
          - i. Structured increase over 6 years. \$100 then \$125 and then \$150.
        - ii. Confident that they will be completed before the end of the semester
  - c. Parking Shuttle
    - i. Used the first week. Up to 400 riders.
    - ii. Currently working on a long-term plan in hopes to share before winter break.
  - d. Budget
    - i. Looking at the budget and potential extra money and looking at compensations.
    - ii. Hope to have it completed in January to present to leadership and then clear it with the necessary individuals.
  - e. Track and Field - \$10 million from the county for this stadium
  - f. Commencement
    - i. Each department could nominate 1 student
    - ii. Integrating with Outstanding Senior
    - iii. Jaguar Coin to ever graduate crossing the stage.
      - 1. Each winner will choose most influential faculty or staff member
  - g. TDEM and FEMA Test
    - i. Leadership going through safety training on what to do should there be a threat.
4. Adjourn