



University-San Antonio Staff Council | October 15 at 4 p.m. | Zoom
Agenda

1. Call to order and roll call

Members Present:

President – Miriam Magdaleno (Class of 2021, EEO#3)
Vice President- Jarrick Brown (Class of 2021, EEO#3)
Secretary - Liz Chavez (Class of 2021, EEO#3)
Parliamentarian/Historian- Jessica Burnette (Class of 2022, EEO#4)
Hugo Cantero (Class of 2021, EEO#3)
John De La Rosa (Class of 2021, EEO#3)
Rosalinda Dietzmann (Class of 2021, EEO#3)
Hoyt Garner (Class of 2021, EEO#3)
Dr. Mary Kay Cooper (Class of 2022, EEO#1)
Alyssa De La O (Class of 2022, EEO#3)
Francy Leal (Class of 2022, EEO#3)
Bryant Moore (Class of 2022, EEO#3)

Members Absent:

Treasurer - Cristina Dominguez (Class of 2021, EEO#1)
Luann White (Class of 2022, EEO#3)
Priyangana Risal (Class of 2021, EEO#1)
Abigail Montanez (Class of 2022, EEO#3)

2. Approval of Minutes – September 17, 2020

- Dr. Cooper and Bryant motioned to approve the minutes.

3. Guest Speakers

- Nancy Tabares, Terry Hohman, and Anne Lackner from the United Way. United way is focusing on 4 impact areas: ready children, successful students, strong individuals and families, and safety. Nancy introduced Crystal Torres from Any Baby Can (ABC), a non-profit organization that assists children with special health care needs. There has been a 251% increase need for crisis fund for diapers, formula, medication, utilities, rent, etc. ABC collaborates with community resources to connect families to services. United Way also offers a prescription assistance program to anyone who is uninsured or under insured. A donation of \$5 a week buys literacy kits for 32 kids. \$10 a week purchases about 52 grocery carts of food. They are open to speak to any campus groups for SECC.

4. Committee Reports

- All Staff Meeting (Hoyt, Jarrick, Priyangana, Dr. Cooper) - Nov. 10, 2020 virtually. Martha, employee award nominees, and Staff Council may attend in person in Vista.
 - i. Speakers: Martha will host the staff employee awards. Abigail will speak about the Thanksgiving event, Lights of Esperanza, and Commencement. Darnell will introduce his staff and share updates about Athletics as it officially kicks off in the spring. Enrollment Management regarding the Jaguar Excellence Guarantee and Achiever Promise. Chief Davidson will provide UPD updates and answer community questions. Dr. Matson asked us all to come up with questions.
- Social & Community Service (John, Cristina, Rosalinda, Jarrick, Liz)
 - i. Thanksgiving event coming up, still brainstorming options.
 - ii. Adopt a family and holiday wrapping party event
 - a) Several departments have signed up. If staff want to donate individually they may do so with “Staff Council” reach out to Miriam.



Staff Council

- b) So far, more departments have signed up for delivery/drop off instead of in person wrapping. Items will be delivered to departments in advance and then will be asked to sign up for a drop off shift.
- c) Wrapping party on Friday, December 11 from 4-5:30 p.m in the auditorium.
 - a. Food and beverages: We are encouraged to go through Chartwells for a quote and if it does not meet our needs, we can outsource. Last year we had George’s chicken-on-a-stick and Longhorn meatballs, brisket sliders, cheese, crackers and fruit. The committee will select heavier options since alcoholic beverages will also be served.
 - b. UPD and insurance are covered by Dr. Matson.
- iii. Zoom Social/Lunch Hours, we invited new staff to meet us
 - a) Friday, October 23 at 12 p.m. with Liz – 18 attendees.
 - b) Friday, November 13 at 12 p.m. with Miriam
 - c) Wednesday, December 16 at 12 p.m. with Dr. Cooper, wear a funny/meaningful hat (or more than one) to share with the group.
- Appreciation/Recognition (Priyangana, Cristina, Liz, Rosa linda, Bryant)
 - i. Employee Spotlight Awards Received. Pri emailed the list to Martha to confirm eligibility requirements. The nominees will be sent out to the committee to vote.
- Communications/Marketing (Miriam, Hugo, Liz, Francy, Abigail, Luann)
 - i. Liz met with Reed for feedback about the survey draft. He gave helpful suggestions and offered to work with us to elicit valuable and actionable feedback from colleagues. Reed recommended either platforms: Baseline (primarily used by SSE staff) or Qualtrix. The executive committee meets on Wednesday, 10/21 to discuss.
 - ii. Social media for September 2020 – October 12, 2020

Platform	# of posts	# of likes	# of followers	Comments
Facebook	87 total 13 new	108 total 5 new	56 0 new	According to Facebook analytics, reached 386 people through combined posts between these dates. Abigail will also assist with SECC advertisement on social media.
Instagram	79 total 13 new	536 total 69 new	143 total 14 new	Census has been extended to October 16 so will make more posts about that. Breast cancer awareness month and also participated in the #1thing campaign towards domestic violence awareness by SCC.

- SECC Committee (Miriam, Dr. Cooper, Hugo, Abigail, Francy, Alyssa)
 - i. October 12 through November 20th.
 - ii. Last year, around \$29,000 was raised with 22.6% participation. This year, the committee set a monetary goal of \$30,000.
 - iii. We are using social media to promote the campaign, Abigail will assist.
 - iv. Virtual costume contest via social media instead of the traditional lip sync battle. Employees can submit photos of their costume or their pet’s costume at staff.council@tamusa.edu. Voting will be based on likes.



highlighted that the A&M foundation can be donated to. She brought up the staff emergency fund and other institutional initiatives.

5. New Business

- HR Update (Francy Leal)
 - i. The employee service award video is ready and will be on the HR website.
 - ii. It is the second week of fall walkers. Blair Wyatt, A&M-SA athletic trainer, was the second guest speaker for the “lets pivot chat.” Next speaker is Lexie Pierce, A&M-SA soccer coach.
 - iii. October is breast cancer awareness month. There are a handful of bags left with the race to vote mask and lapel pin for completing a bingo card.
 - iv. New musculoskeletal campaign series.
 - a) Hinge Health: new benefits partner available on the E-blast.
 - b) Airrosti webinar on October 28 12:20-2:20 p.m. with a complementary 20 minute injury assessment. They offer a new program with remote features.
 - c) Health at your desk, complimentary health assessment on December 2.

6. New Suggestion Topic Items

- Banners around campus (Anonymous, 10/12)
- Reporting personal travel on CST website (Anonymous, 10/2)

7. Follow-Up on Suggestion Topic Items

- Concerns with UPD on campus (Anonymous, 6/26)
- Use of preferred names in banner (Amanda Trybula on 9/3)
- JDO (Anonymous, 9/4)

8. Requests from President Matson

- Consider possible questions UPD can answer at All Staff Meeting

9. Other issues/concerns

- Hugo: November 8 is national first generation day but since it is on Sunday there will be different events throughout the week. They invite staff to share a short video about the following topics:
 - i. What does being first-generation mean to you?
 - ii. If you could describe your experience as a first generation student in one word, what would it be?
 - iii. Any advice for other first gen students?
 - iv. Dr. Cooper invited staff alumni who identify as first gen to send a short video in honor of Alumni Day (Thursday of that week).
 - v. First-gen video signup here: <https://rb.gy/ghvka0>

10. Adjourn

11. Next Meeting: Thursday, November 19th at 4:00pm