



TEXAS A&M UNIVERSITY-SAN ANTONIO

## Staff Council

October 2021 Monthly Meeting  
4 – 5 p.m.

October 20, 2021

### October 2021 Staff Council Monthly Meeting Minutes

**1. Call To Order- Jarrick Brown called meeting to order 4:00PM**

**2. Roll Call**

1. President – Jarrick Brown (Class of 2021, EEO #1)
2. Vice President – Dr. Mary Kay Cooper (Class of 2022, EEO #1)
3. Jessica Burnette (Class of 2022, EEO #4)
4. Alyssa De La O (Class of 2022, EEO #4)- **Absent**
5. Abigail Montanez (Class of 2022, EEO #3)
6. Bryant Moore (Class of 2022, EEO #3)
7. Micayla Bean (Class of 2023, EEO #3)
8. Rebecca De Leon (Class of 2023, EEO #3)
9. Angelica Garza (Class of 2023, EEO #3)- **Absent**
10. Amber Graham (Class of 2023, EEO #3)
11. Tim Gritten (Class of 2023, EEO #1)- **Absent**
12. Yvette Milo (Class of 2023, EEO #3)
13. Allison Noll (Class of 2023, EEO #3)

**3. Approval of Minutes – September 2021**

1. **Bryant Moore approved, Micayla seconded.**

**4. Special Presentation:** Should I be an Ally, Ambassador or Champion? The Inclusive Excellence Certificate Program | Tamara Hinojosa and Adriana Contreras

- Still in development, looking for feedback, will not actually receive a certificate? (AC)
- Staff Council will be invited to participate in Pilot Group
- Designed to offer staff and faculty the skills and knowledge to support a strategic, sustainable approach to inclusive excellence... hope to launch by August 2022.
- Different levels/designation
  - i. Ally- Foundation 2, leadership 1, Educator 1, Exploratory 1
  - ii. Ambassador- Foundation 3, leadership 2, Educator 2, Exploratory 2, Service
  - iii. Champion- Foundation 3, leadership 3, Educator 3, Exploratory 3, Service
  - iv. No mandate that you must complete a full designation
- Leveraging expertise of campus community to develop content rather than outsourcing.
  - i. Foundation and Service content will be curated through the taskforce
  - ii. Leadership, Educator, Exploratory will be curated through open call for programs.
- Ways to get involved
  - i. IE Foundation Workshop Taskforce (Sept '21-Feb '22)
  - ii. Attend Constituent Meeting (Fall '21)
  - iii. Pilot Group (Timeline TBD) “will be in the Spring”-AC
  - iv. Call for Programs (Nov '21-Feb '22)



TEXAS A&M UNIVERSITY  
SAN ANTONIO

Staff Council  
O: (210) 784-1102 | E: staff.council@tamusa.edu  
One University Way, San Antonio, TX 78224



TEXAS A&M UNIVERSITY-SAN ANTONIO

### Staff Council

- v. Early Adopters (Aug '22)
- Requests of Staff Council members
  - i. Become an Ally, Ambassador, or Champion
  - ii. Support and Promote the Certificate program
  - iii. Encourage others to go through the program
- Will share link with Jarrick to Qualtrics survey to garner feedback from Staff Council
  - i. If you don't attend event do not complete second part of survey
- Questions/Suggestions
  - i. MKC- Encourage opening up call for proposals to alumni
  - ii. AG- Is there anything in the works/pipeline for students/student workers?

## 5. Committee Reports

### 1. All- Staff Meeting

- i. Save the Date: November 9, 2021 | 9 – 10 a.m. | Vista Room
- ii. Mary Kay indicated this is an in person meeting with no breakfast. The committee has gotten together to figure out some topics and will divide and conquer. Currently pursuing the following topics:
  - 1. Staff Spotlight
  - 2. Tuition and Fee increase
  - 3. Searches for Provost and VP
  - 4. Interpretive Plan
  - 5. Seal of Excellencia
  - 6. Abigail Montanez will be speaking on Lights of Esperanza, Monopoly, and Commencement.

### 2. Social & Community Service

#### i. October 2021

- 1. Happy Hour | October 8, 2021 | 6:30 – 8:30 p.m. | The Cove
  - a. 7 staff came out
- 2. Lunch Social | October 28, 2021 | 11:30 a.m. – 1:30 p.m. | Cafeteria
- 3. Lip Sync Battle & Staff Council Halloween Costume Contest for State Employee Charitable Campaign (CS) | October 29, 2021 | 1 p.m. | Audi
  - a. <https://form.jotform.com/212873604809057>
- 4. Soccer Game vs OLLU on October 30, 2021
  - a. SW 27th St, San Antonio, Texas 78237 1 pm and 3:30 pm
  - b. Last game of the year. Tickets are \$5. Staff and faculty are encouraged to go out and support. CAB is bringing 50 students to game.

#### ii. November 2021

- 1. Happy Hour | November 12, 2021 | 6:30 – 8:30 p.m. | Friendly Spot
- 2. Thanksgiving Event | November 19, 2021
  - a. Partnering with office of the president
  - b. Abigail to communicate with Micayla about what she needs from Staff Council

#### iii. December 2021

- 1. Holiday Door Decorating Contest





TEXAS A&M UNIVERSITY-SAN ANTONIO

### Staff Council

- a. Registration opens November 8<sup>th</sup>
- b. Judging will take place on November 29<sup>th</sup>
- c. Announcement at LOE on November 30<sup>th</sup>
2. Adopt-A-Family
  - a. Application has been sent out to Staff by Jarrick 10/19/21
  - b. **November 5** - First batch of requests sent to FSA (should receive your families by the next week)
  - c. **November 19** - Second batch of requests sent to FSA (should receive your families by the next week)
    - i. This will be the final deadline for this form. We will not submit any more requests after this date.
  - d. **December 9** – Gift Drop Off Date
    - i. A Wrapping Holiday Party hosted by the Staff Council and the Office of the President has been scheduled for December 9 from 3–5 pm. This will be an opportunity for departments who would like to come in person, socialize, and wrap their gifts with supplies provided.
    - ii. Yvette asked if there is an option to have supplies delivered to individual offices? -Mary Kay points out it was offered in the email that went out on 10/19/21
3. Happy Hour | December 10, 2021 | 6:30 – 8:30 p.m. | The Pearl
- iv. **Fundraiser for Staff Emergency Fund:**
  1. Exploring opportunities for fundraising for the Staff Emergency fund.
    - a. Mary Kay suggested selling something at Light of Esperanza? Abigail- at this time only food is going to be charged, Lights is intended to be a free event
    - b. Bryant: Can we do something with the bookstore where a certain % of an item goes towards it? Jarrick- will reach out to Johnny and see how the contract is worded

### 3. Appreciation/Recognition

- i. 8 nominations
  1. Bryant will be sending nominations out to committee for review
- ii. Next award presentation: November 2021 at the All Staff Meeting

### 4. Communications/Marketing

- i. Abigail- committee has created the flyers for a lot of the events that have been brought up, will be sure to share on FB and Insta.
- ii. Still updating the website
  1. Need meeting minutes by end of month
- iii. Looking at new initiative to celebrate staff birthdays each month
- iv. Tim brought up that not all staff are on social media. Jarrick working on uploading all staff members into staff council Jag Sync and post events on there so only members of that page will receive notifications.

### 6. New Business



TEXAS A&M UNIVERSITY  
SAN ANTONIO

Staff Council

O: (210) 784-1102 | E: staff.council@tamusa.edu  
One University Way, San Antonio, TX 78224



TEXAS A&M UNIVERSITY-SAN ANTONIO

## Staff Council

1. HR Update
  2. Suggestion Box Items
    - i. Have those large shred bins placed in areas for offices to use. Some offices have paperwork that can't just be thrown away and needs to be disposed of properly. Having these bins placed in areas like faculty and staff lounges or conference rooms would make it easier and safer to dispose of those items.
      - a) Forward to the Ernest Haffner on 10/19/2021
        - a. Ernest responded on 10/19/2021: Thank you for bringing this concern to my attention. My team will look into the matter and see what resources we can bring to bear. I will keep you informed. Thanks again.
  3. EEO Town Hall Meetings held for first time in October. Suggestions and questions to be discussed at November meeting.
  4. Chancellor Meeting Recap
    - i. Mary Kay, Jarrick, and Tim met w/ Chancellor.
    - ii. If there is anything you feel needs to go to chancellor, JB, MK, TG, have chancellor's personal email.
    - iii. He talked about we are growing fast, so how can we get out there and market it to everyone? Only 7% of Bexar County knew we existed. Chancellor using some of his own budget to help build A&M-SA's brand.
  5. Universities Partnerships
    - i. Hasbro announced 10/20/21- A&M-SA on Monopoly SA game board.
    - ii. Another partnership will be announced next week.
  6. Special Committees Updates
    - i. Provost Search Committee –
      1. No updates
    - ii. VP of University Relations –
      1. No updates
    - iii. Parking Committee –
      1. Meeting coming soon
    - iv. Health & Wellness –
      1. Annual benefits review, Kelly from system giving a bunch of data to determine how our employees are utilizing our benefits. What areas are we using, what are not? Goes hand in hand with climate survey.
      2. If anyone wants to be on the wellness committee for the strategic plan- let Amber know. Please be honest and complete the staff wellness climate survey when it goes out.
      3. Working on roll out plan for Wellness Release Time Initiative
  7. Open Floor Discussion (event ideas, other issues/concerns)
    - i. No new business
- 7. Adjourn Meeting- Jarrick Brown Adjourn meeting at 4:59 PM**

