



REQUEST FOR UNDERGRADUATE TUITION REBATE

PART A: TO BE COMPLETED BY STUDENT

DATE: _____ STUDENT NAME: _____ STUDENT ID: _____

E-MAIL: _____@JAGUAR.TAMUSA.EDU PHONE: _____

DEGREE SOUGHT: BA BS BBA BAAS SEMESTER OF GRADUATION : _____

CERTIFICATION STATEMENT:

I hereby request a Tuition Rebate, as authorized under the Tuition Rebate Program, in accordance with Texas Education Code 54.0065, for the first baccalaureate degree I've earned. I have been a resident of Texas entitled to pay resident tuition at all times while pursuing the degree and will provide appropriate documentation of my residency when requested. I understand that the amount of the rebate will not exceed \$1,000 and is limited to only those amounts paid by me for tuition, excluding financial aid. I also agree that the university will first apply the rebate to all outstanding educational debt, including obligations to Texas A&M University-San Antonio, the State of Texas, and federal loans. I agree that the university will forward any rebate I am eligible to receive to my permanent address on file at the university. I authorize Texas A&M University-San Antonio to access my educational and financial records at other institutions of higher education to determine my eligibility for a Tuition Rebate. I understand that Texas A&M University-San Antonio will contact me about this request with me by telephone or email using the phone number and email address above.

STUDENT SIGNATURE: _____ DATE: _____

INSTRUCTIONS FOR SUBMISSION: Submit this request form to the Undergraduate Academic Advising Center. All request forms must be received no later than 5:00 pm on the Friday of commencement for the semester of graduation. Requests for tuition rebates will be processed within 30 days of degree conferral. You will be notified of the outcome of your request via email to your Jaguar email address.

PART B: TO BE COMPLETED BY ACACEMIC ADVISING

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|---|-----|----|
| 1. HAS BACHELORS DEGREE BEEN CONFERRED? | YES | NO |
| 2. SEMESTER/YEAR GRADUATED: _____ | | |
| 3. IS THIS THE STUDENT'S FIRST BACHELORS DEGREE? | YES | NO |
| 4. SEMESTER/YEAR FIRST ENROLLED IN AN INSTITUTION OF HIGHER EDUCATION: _____ | | |
| 5. DID STUDENT ENROLL FOR THE FIRST TIME IN AN INSTITUTION OF HIGHER EDUCATION IN FALL 1997 OR LATER? | YES | NO |
| 6. IF STUDENT FIRST ENROLLED IN FALL 2005 OR LATER, WAS DEGREE COMPLETED IN FOUR YEARS? | YES | NO |

ACADEMIC ELIGIBILITY WORKSHEET

ATTEMPTED CREDITS

- A. _____ MINIMUM HOURS REQUIRED FOR THE DEGREE
- B. _____ TOTAL HOURS ATTEMPTED (TAMUSA & TRANSFER)

EXEMPTED CREDITS

- C. _____ TOTAL HOURS EARNED BY DUAL-CREDIT all dual-credit is exempt
- D. _____ TOTAL HOURS EARNED CREDIT-BY-EXAM first 9 hours of credit-by-exam is exempt; enter no more than 9 on line D
- E. _____ TOTAL HOURS EARNED IN ROTC (MSCI) all ROTC hours are exempt
- F. _____ TOTAL EXEMPTED HOURS add lines C through E

ADJUSTED ATTEMPTED CREDITS

- G. _____ TOTAL ADJUSTED HOURS subtract line F from line B
- H. _____ TOTAL HOURS IN EXCESS OF MINIMUM subtract line G from line A

IF LINE H IS GREATER THAN 3 HOURS, STUDENT IS NOT ELIGIBLE FOR TUITION REBATE. Retain this form in the Undergraduate Academic Advising Center for one year and email student notice of ineligibility. IF LINE H IS LESS THAN 3 HOURS, FORWARD FORM TO STUDENT BUSINESS SERVICES.

ELIGIBLE INELIGIBLE

ADVISOR SIGNATURE: _____ DATE: _____

TITLE: _____

PART C: TO BE COMPLETED BY STUDENT BUSINESS SERVICES

1. STUDENT IS A TEXAS RESIDENT AND ENTITLED TO PAY RESIDENT TUITION AT ALL TIMES WHILE PURSUING THE DEGREE. YES NO

IF NO, STUDENT IS NOT ELIGIBLE FOR TUITION REBATE. Retain this form in Student Business Services and email student notice of ineligibility. IF YES, CONTINUE:

2. DOES STUDENT HAVE OUTSTANDING EDUCATIONAL INDEBTEDNESS? YES NO

3. AMOUNT OF REBATE APPLIED TO EDUCATIONAL INDEBTEDNESS: \$ _____

4. AMOUNT OF REBATE TO BE DISBURSED TO STUDENT: \$ _____

STUDENT BUSINESS SERVICES SIGNATURE: _____ DATE: _____

TITLE: _____