All final examinations should be given in accordance with the schedule published by the Office of the Registrar. No regular course examinations (except for laboratory and one-hour courses) may be given during the 15th week of classes. Final exams should provide students a maximum of two hours to complete the exam, keeping in mind that students with accommodations for additional test time are exceptions. Instructors may set a shorter time limit for students to complete the final exam. All F2F and HYB final exams will take place in their regularly scheduled rooms.

All efforts have been made to minimize final exam time conflicts, but in the event a conflict arises, students are encouraged to consult with their instructors for identify a solution.

<u>Classes with Scheduled Meeting Times (both online and on-campus)</u>: Instructors may choose to require that the final exam be taken synchronously or asynchronously.

- **Synchronous finals** must be given at the time listed in the published final exam schedule.
- Asynchronous (unscheduled) finals may be given starting December 12, 2022 and should be due no later than 2:00 p.m. on December 17, 2022. Instructors may choose to allow students to complete final exams asynchronously within a window of time. For example, a final exam with a two-hour limit may be available to students to complete between Monday at 8:00 am until Tuesday at 11:59 p.m.

<u>Classes without Scheduled Meeting Times (online)</u>: Instructors may choose to require that the final exam be taken asynchronously or synchronously.

- Asynchronous finals allow students to complete final exams on their own schedule within a window of time. For example, a final exam with a two-hour limit may be available to students to complete from Monday at 8:00 am until Tuesday at 11:59 p.m.
- Synchronous (scheduled) finals may be required. In those cases, instructors should select from the final exam times marked [see attached pages] in the schedule published by the Office of the Registrar. Instructors should select the synchronous exam time that minimizes exam conflicts for students.

<u>Proctoring Services:</u> ProctorU is an AI proctoring service that can be used to proctor exams. Students do not have to register/schedule the exam in ProctorU, but faculty will have to add the exam, with a due date/time, in Blackboard to use the service.

- You can also access directions on how to add ProctorU to an exam here: https://confluence.tamusa.edu/display/FGDI/ProctorU
- If you have questions about how to add the ProctorU service to your exam in Blackboard please contact Kim Nanez at kjnanez@tamusa.edu.

	Final Exam Date	Final Exam Time	Class Mtg. Days & Time
I	Monday, December 12, 2022	8:00 am – 10:00 am	MW 0800-0915 MWF 0800-0850 MWF 0840-0930
2	Monday, December 12, 2022	10:30 am – 12:30 pm	M 1100-1215 M 1100-1345 MW 1100-1150 MW 1100-1215 MWF 1100-1150 MWF 1100-1210
3	Monday, December 12, 2022	1:00 pm – 3:00 pm	M 1300-1350 M 1400-1515 M 1400-1645 MW 1400-1515 MWF 1400-1450
4	Monday, December 12, 2022	3:30 pm – 5:30 pm	M 1530-1645 M 1600-1845 MW 1530-1645 MW 1600-1715 MWF 1500-1550
5	Monday, December 12, 2022	6:00 pm – 8:00 pm	M 1730-1845 M 1730-1915 M 1730-2015 MW 1730-1845
6	Monday, December 12, 2022	8:30 pm – 10:30 pm	M 1900-2015 M 1900-2050 M 1900-2145 MW 1900-2015
7	Tuesday, December 13, 2022	8:00 am – 10:00 am	T 0800-0915 TR 0800-0915
8	Tuesday, December 13, 2022	10:30 am – 12:30 pm	T 1100-1215 T 1100-1345 TR 1000-1140 TR 1020-1130 TR 1100-1215
9	Tuesday, December 13, 2022	1:00 pm – 3:00 pm	T 1230-1345 TR 1230-1345 TR 1230-1410

Ю	Tuesday, December 13, 2022	3:30 pm – 5:30 pm	T 1400-1515 T 1400-1645 T 1600-1845 TR 1600-1715
II	Tuesday, December 13, 2022	6:00 pm – 8:00 pm	T 1730-1845 T 1730-1915 T 1730-2015 TR 1700-1815 TR 1730-1845 TR 1730-1910
12	Tuesday, December 13, 2022	8:30 pm – 10:30 pm	T 1900-2015 T 1900-2145 TR 1900-2015
13	Wednesday, December 14, 2022	8:00 am – 10:00 am	M 0930-1045 MW 0900-0950 MW 0930-1045 MWF 0900-0950 WF 0930-1045
14	Wednesday, December 14, 2022	10:30 am – 12:30 pm	MW 1230-1345 MW 1230-1410 MWF 1200-1250 W 1230-1345
15	Wednesday, December 14, 2022	1:00 pm – 3:00 pm	W 0930-1045 W 1245-1515 W 1300-1545 W 1400-1515
16	Wednesday, December 14, 2022	3:30 pm – 5:30 pm	W 1530-1645 W 1600-1715 W 1600-1845
17	Wednesday, December 14, 2022	6:00 pm – 8:00 pm	W 1730-1845 W 1730-2015
18	Wednesday, December 14, 2022	8:30 pm – 10:30 pm	W 1800-2045 W 1900-2015 W 1900-2130 W 1900-2145 W 1930-2145
19	Thursday, December 15, 2022	8:00 am – 10:00 am	R 0930-1045 T 0930-1045 TR 0900-1015 TR 0930-1020 TR 0930-1045

			D rrag rard
20	Thursday, December 15, 2022	10:30 am – 12:30 pm	R 1100-1215
		_	R 1100-1345
21	Thursday, December 15, 2022	1:00 pm – 3:00 pm	R 1400-1515
			R 1400-1645
			TR 1400-1515
	Thursday, December 15, 2022	3:30 pm – 5:30 pm	R 1530-1645
22			R 1600-1845
			TR 1530-1645
			TR 1530-1710
	Thursday, December 15, 2022	6:00 pm – 8:00 pm	R 1730-1845
23			R 1730-2015
			R 1830-2115
	Thursday, December 15, 2022	8:30 pm – 10:30 pm	R 1900-2015
24			R 1900-2145
	Friday, December 16, 2022	8:00 am – 10:00 am	MW 1000-1050
			MW 1000-1140
25			MWF 1000-1050
			TR 1000-1140
			W 1000-1230
			W 1100-1215
26	Friday, December 16, 2022	10:30 am – 12:30 pm	W 1100-1345
	Friday, December 16, 2022	1:00 pm – 3:00 pm	F 1100-1345
27			M 1230-1345
			MWF 1300-1350
	Friday, December 16, 2022	3:30 pm – 5:30 pm	R 1230-1345
28			R 1230-1515
			T 1530-1645
	Saturday, December 17, 2022	9:00 am – II:00 am	S 0900-1015
32			S 0900-1145
	Saturday, December 17, 2022	11:30 am – 1:30 pm	S 1200-1315
33			S 1200-1445