



TEXAS Grant Appeal

If you have become ineligible to receive a TEXAS Grant due to your not meeting the TEXAS Grant Satisfactory Academic Progress requirements, you can file an appeal. The appeal must demonstrate a true hardship that you experienced during the period of poor academic performance. Examples of hardships include, but not limited to, a severe illness or responsibility for the care of a sick, injured, or needy person. You may also submit an appeal if you cannot enroll full-time due to graduation, or a required student teaching or internship program. The submission of an appeal is only a request for review and does not guarantee a change in status.

Step 1 – Student’s Information

Last Name

First Name

M.I.

Student ID #

Step 2 – Semester of Appeal

Semester of appeal (Select only one):

Fall

Spring

The State of Texas requires that students who receive TEXAS Grant must meet and maintain:

- Satisfactory Academic Progress (SAP)
- Enroll in at least **9 credit hours per semester** of award
- Cumulative **GPA of 2.50**
- Complete **24 semester hours** in an academic year successfully

Step 3 – Reason for Appeal

My hardship request is based on the following:

- Medical (severe illness or other debilitating condition)
- Family (illness or death of a family member)
- Other (please explain) _____

Enrollment in less than 9 credit hours due to one of the following:

- Graduation Fall Spring
- Enrolled in required student teaching or internship program Fall Spring

- **Personal Statement:** Submit a typed letter explaining the extenuating circumstances that prevented you from meeting Texas Grant eligibility requirements during the period of poor academic performance. The explanation must be detailed and clear. Please limit your explanation to one page.
- **Documentation:** Attach supporting documentation such as hospital records, doctor’s statements, copies of death certificates, newspaper obituaries for immediate family member, etc. pertaining to the time period in question. Appeals submitted without supporting documentation will not be reviewed.

Step 4 – Certification and Signatures

I certify that the information provided herein is true and correct to the best of my knowledge.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both

Student’s Signature

Date

Date Received

Please return this form to:
Texas A&M University-San Antonio
Office of Scholarships and Financial Aid
One University Way
San Antonio, TX 78224