# Zoom Virtual Meeting Background Procedure

This procedure will walk you through the steps on how to add our TAMUSA pride virtual backgrounds to your zoom account when starting a meeting. To view a walkthrough video, you can visit https://www.youtube.com/watch?v=3Zq-b51A3dA#action=share.

Zoom Desktop App

1. Download the zoom virtual backgrounds from the HR Wellness Program website under the Lifestyle section once downloaded they will be located on your computer/laptop.
2. Once the zoom app is downloaded onto your computer/laptop. Open zoom and begin a meeting.
3. Click the upward arrow (**^**) next to **"Start/Stop Video."**
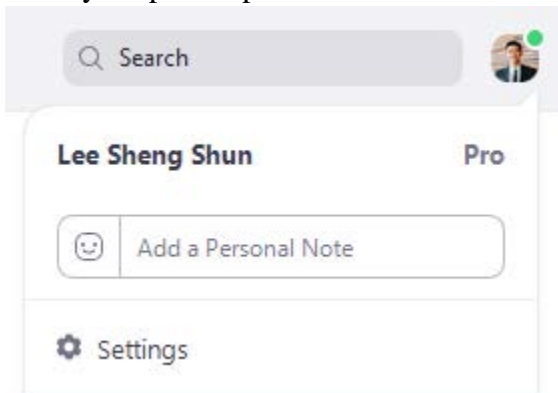4. Click **"Choose a virtual background."**
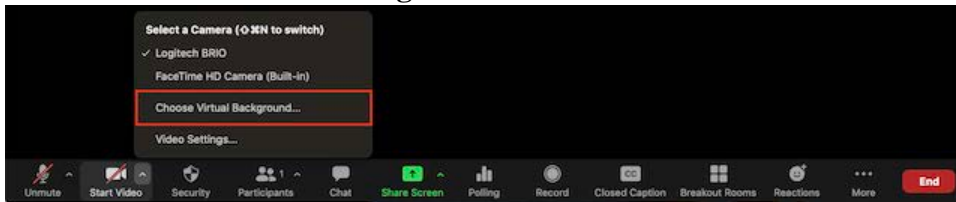
5. If prompted, click **"Download"** to download the package for virtual background without a green screen.
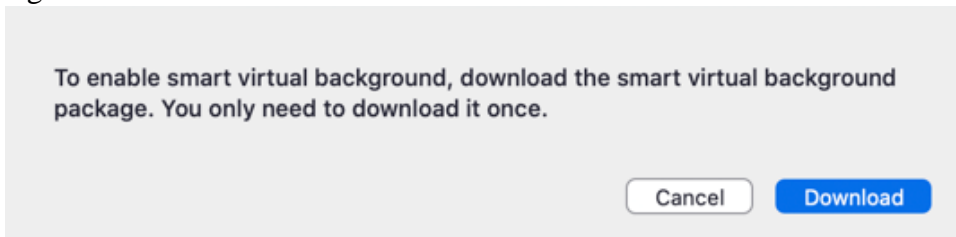

Adding Zoom Virtual Background through https://tamusa.zoom.us/

1. Sign in to the Zoom desktop client with your TAMUSA email address and password.
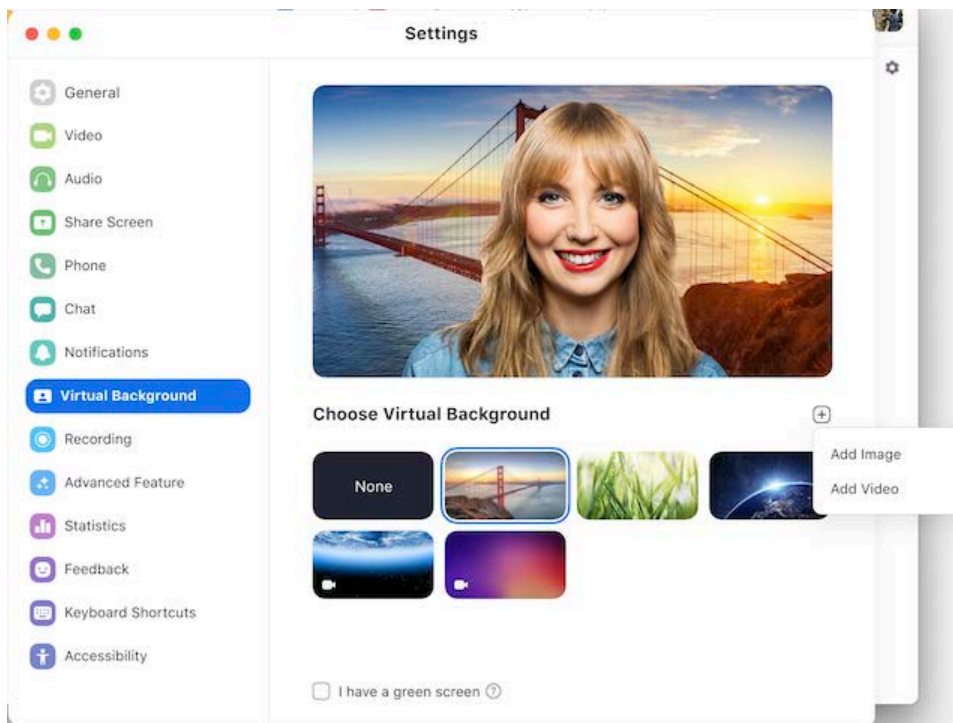2. Click your profile picture then click **"Settings."**

3. Select **"Virtual Background."**
   Note: If you do not have the **"Virtual Background"** tab and you have enabled it on the web portal, sign out of the Zoom Desktop App and sign in again.

    Virtual Background
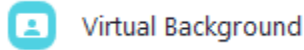
4. Check "**I have a green screen"** if you have a physical green screen set up. You can then click on your video to select the correct color for the green screen. If you do not have a physical green screen Image will still appear.

5. Click on an image to select the desired virtual background or add your own image by clicking + and choosing if you want to upload an image or a video. You will download TAMUSA Virtual Backgrounds off the HR Wellness Program website on the Lifestyle section

If prompted, click **"Download"** to download the package for virtual background without a green screen.