



Returning Student APPLICATION PROCESS

Returners are former students that did not complete a degree and have been out of school for **3 or more** semesters. The steps to readmission are dependent on a former student's academic status when they left; completing an application and submitting a reinstatement appeal. Please read the information below carefully.

Questions? Contact the *Admissions Coordinator for Returning Students*
Elizabeth Tovar, PH: (210) 784-1457 or EM: etovar@tamusa.edu



Submit an application via Apply Texas, www.applytexas.org

- Complete the **readmit undergraduate** application
- Before submitting, select “*fee waiver requested*” to process the application with no fee.



Provide official transcripts:

- IF the last transcripts you submitted are older than 5 years
- IF you have attended any other college/university since you attended A&M San Antonio.

Electronic Transcripts are accepted.

Visit the [returning student admissions](#) page for details on how to send documents.



If applicable, submit *academic reinstatement appeal*.

Prior students who were placed on **academic dismissal** or **enforced withdrawal** must submit an appeal for consideration of readmission. Review the [academic appeal process](#) on the university's webpage for more details and deadline information.

Students should contact Student Success at (210) 784-1307 or student.success@tamusa.edu for help with this process.



Complete the application for financial aid (FAFSA/TASFA).

Although this is *optional*, many scholarships use this as a resource to determine eligibility. It can be completed prior to readmission to the university.

Students on academic dismissal or enforced withdrawal should contact the [Office of Financial Aid & Scholarships](#) to discuss the Satisfactory Academic Progress (SAP) policy

Returning Student APPLICATION PROCESS

(CONTINUED)



Check your application status

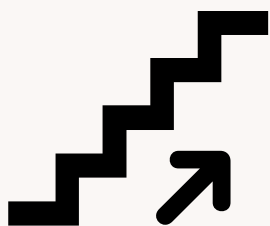
- You may continue to check your application status on our [self-service portal](#).
- You will need to provide your student ID (J #) and PIN (DOB). *Contact returning student admissions with questions about this process.*



Wait for a decision

- Non-appeal students can receive a decision within 1-2 weeks after all documentation has been received.
- Reinstatement appeals are reviewed after designated [deadlines](#), so this can impact a decision timeline for these students.

All students receive an email and mailed letter with a decision.



GET PREPARED for Admitted Student next steps:

- Access Jag Wire
- Complete returning student orientation
- Meet with your academic advisor and/or academic success coach.
- Resolve holds
- Register for classes
- Submit updated official transcripts (*if required*)

***Students that are not readmitted may contact Returning Student Admissions to discuss the decision.*

Returning Student RESOURCES



- [Student Academic Success Center](#)

Consult with an Academic Success Coach for guidance on the reinstatement appeal.

- [Academic Advising](#)

Consult with an Academic Advisor for guidance on academic planning, inquiries about majors and course catalog questions.

PHONE: (210) 784-1307

LOCATION: CAB 202



- [Financial Aid Checklist](#)
- [Satisfactory Academic Progress](#) information

Visit the website to submit an inquiry or schedule an appointment.

PHONE: (210) 784-1300

LOCATION: Enrollment Services Ctr, MADLA 111



- [Student Business Services](#)

For information about payments, past due balances, or refunds.

PHONE: (210) 784-1300

LOCATION: Enrollment Services Ctr, MADLA 111



- [ITS Help Desk](#)

ITS can help with Jag Wire access.

PHONE: (210) 784-4357

LOCATION: CAB 233