

Faculty Senate Minutes
4 October 2019
11:30 a.m. – 1:00 p.m.
Patriots Casa | Ceremony Room

In Attendance: Claire Nolasco, Matthew Mangum, Joseph Simposon, Rebekah Piper, Kevin Barton, Young Rae Kim, Adrianna Santos, Jeremy Zuni, April Najjaj, Keming Li, Cynthia Teniente-Matson, Douglas Carter, Marina Narvaez, Sukho Lee, Alan Daniel, Rodolfo Valdez, Andrew Sanders, Sandra Lara, Katherine Bridgman

Guests in Attendance: James Finley, Vicky Elias, Maria Acevedo-Aquino, Jack Ayres, Daniel Delgado, Daniella Aldaco

Meeting Called to Order: 11:30 AM

Approval of Minutes: Douglas Carter motioned to approve the minutes. Joseph Simpson Seconded that motion; Minutes were approved.

16 approved
 0 opposed
 1 abstained

Administrative Updates:

Dr. Matson provided campus updates:

- October 18, 2019 – Dr. Archie W. Ervin, President of the National Association of Diversity Officers in Higher Ed will be on campus.
- Funding available for PCOE Funding – Campus wide message went out regarding funding opportunities.
- Athletics task force has been appointed and within 10 days a search for the athletic director will begin.
- Final budget allocations and announcements are forthcoming.
- November 14th – Power Hour will be a budget forum and everyone is encouraged to attend.
- A&M-SA is excited to host four new sculpture art pieces. They are located behind the Central Academic Building.
- Campus master plan will continue to be reviewed with the additional programs, athletics, and residents.
- Hosted CIO for Toyota North America visited campus in September. Exploring the possibility of a partnership with Toyota and our campus to support student success within our programs. Toyota will be expanding and we hope to leverage the opportunities.
- Hosted City of San Antonio Office of Innovation during first week of October.
- San Antonio Trade Mission to Mexico City – This initiative is still being considered.
- IT, Banner Update will be reviewed with executive committee next week to work through process.

- E-Books/Bookstore update will continue to be an area that is reviewed to conduct a price comparison .
- Evacuation procedures for persons with disabilities is an area that needs to be addressed further. It is important to ensure we are providing a space for everyone to be successful.
- Meeting space for governance groups will be included in the second phase of the academic building.
- Discussion around Ebooks and surveying of students
- Discussion of who the contact person is at DSS for persons with disabilities and evacuation procedures.

Dr. O'Brien was not able to attend.

Old Business

IRB Review Procedure

- Dr. Vijay Golla reported on the updates for IRB, the Institutional Biosafety Committee and the Institutional Animal Care and Use Committee. Approval soon from the A&M System office. The committee and faculty have been working diligently to address concerns.
- IRB process was provided feedback from the A&M System regarding areas to address on the website, process, and procedures.
- Director of Research Compliance will be hired to support the IRB process.
- Timeline for IRB is approximately 1 – 2 months for review

Joseph Simpson made a motion to extend the discussion by 5 minutes
Alan Daniel seconded the motion.

Motion approved

17 Approved

0 Opposed

0 Abstained

- Discussion about software program and electronic format.
- A&M-SA requested for software to be provided for the IRB process.
- A meeting with IRB committee, Faculty Senate Executive Committee, Dr. Golla, and IRB representatives will be scheduled.

Summer Teaching Pay

- Daniel Delgado presented the faculty summer pay survey.
- The survey includes demographics, employment term, details of pay, merit pay, evaluation processes, supplemental summer pay.
 - Goal of survey is to measure how faculty experience summer pay.
 - Review from national data will be included as comparison.
- Survey will be going out to faculty within the next week.

Ad Hoc Committee for Issues and Concerns with Research

- Committee has met twice and the task is large.
- Levels of confidentiality are a concern.
- Committee is considering different forms:
 - Survey
 - Initiative for Issues and Solutions Blog – Creating a network for addressing issues and concerns.

Review of Current Faculty

- Claire Nolasco has reached out to Jane Mims requesting composition and break down of current faculty (adjuncts, lecturers, professional track, tenure track, and tenured faculty).

Updates to Faculty Computers/Technology

- Executive committee will be meeting with Tim Gritten regarding technology on October 9th.

Equity in Open Knowledge

- James Finley provided details on an event on October 18th with Dr. Archie Ervin.

New Business

Defining Service for Faculty

- Suggestion for defining service for faculty – campus wide.
- Suggestion for defining service for faculty senate members.
- Possibility of adding this item to the survey from Ad Hoc Committee for Issues and Concerns with Research.
- Feedback should be emailed to Andrew Sanders.

Approval for Faculty Travel

- The timeline is lengthy and in turn costs increase quickly.
- Claire Nolasco will bring this item to Dr. Spindle
- Training for faculty on the use of Concur would be useful.

Parking at the Archive Downtown

- Faculty is not able to park due to limited space.
- Is it possible to get additional parking in the area? (2 – 3 more spots would be great)

Withdrawal Policy/Drop Policy

- WX – Non Punitive grade – extenuating circumstances only.
- WS – After withdrawal date
- Alan Daniel detailed revisions to the Drop Policy.
- Joseph Simpson motioned to approve the drop policy amendment. April Najjaj seconded the motion.

Vote:

5 Approved

0 Opposed

8 Abstained

Item is tabled and will be reviewed in the November meeting.

I/E Course Designation

- Vicky Elias detailed the variation across the campus courses which would meet the I/E designation.
- Initially this project was under PCOE. However, now this project will be under the Office of the Provost and a faculty task force committee is being formed which will include faculty from all colleges. Task force will work directly with the departments.
- Discussion on High Impact Practices and student concerns around how the designations will be supported or validated post graduation.

Evacuation of Persons with Disabilities during Emergency

- This item was addressed during Dr. Matson's report.
- During the last fire drill it was evident that there was not procedures in place for the evacuation during emergency.
- Designated spaces for persons with disability need to be identified.
- Rodolfo Valdez requested that when issues are sent to administration, a date of completion will be provided.

Announcements:

- Maria Acevedo requested more information regarding workload policy and the 4-4 teaching load for the College of Education and Human Development.

Meeting adjourned at 1:07 PM.