



## URC MEETING MINUTES

MONDAY, MAY 18 2016

4:00 P.M.

CAB CONFERENCE ROOM 219

<b>ATTENDEES</b>	Cynthia Matson, Darrell Morrison, Melissa Mahan, Michael Sala, Jo Anna Benavides-Franke, Eugene Ramirez, Stefanie Wittenbach, Holly Verhasselt, Elizabeth Murakami, Sherita Love, Erick De Luna, Nan Palmero
<b>ABSENT</b>	Edward Westermann, Dennis Elam

- I. Budget Overview
  - a. There are more requests than budget available
  - b. Percentages by division
    - i. Business Affairs percentage includes utilities and debt services
    - ii. Academic Affairs budget has increased
  - c. Summary of requests
    - i. Includes reoccurring requests, one time requests and division summary
  - d. Review of the Projected Carry Forward
  - e. Annual Enrollment Growth
    - i. Budgeted 450 FTE based on 15 semester credit hours
- II. Request by rank in each division
  - a. Academic Affairs
  - b. Student Affairs
  - c. Business Affairs
  - d. University Advancement
- III. Next Meeting Scheduled for Wednesday, May 25<sup>th</sup> at 1 p.m.
  - a. Go through packet of requests from each division and make a list of questions
  - b. All requests are for FY17