



<b>ATTENDEES</b>	Darrell Morrison, Michael Sala, Jo Anna Benavides-Franke, Eugene Ramirez, Stefanie Wittenbach, Edward Westermann, Holly Verhasselt, Elizabeth Murakami, Sherita Love
<b>ABSENT</b>	Cynthia Matson, Allison Garcia

- I. Call to order  
Darrell Morrison opened the meeting at 4:05 p.m.
- II. Update on where we stand in the budget process
  - a. Budgeted Tuition
    - i. Update on Tuition Plans
      - 1. Guaranteed Plan - Default (20% enrollment)
      - 2. One Year Optional Plan- for the initial year the option is less money than the Guaranteed Plan (80% enrollment)
        - a. Budgeted 450 FTE based on 15 semester credit hours
  - b. Salaries-Primary function of our state money
    - i. Salaries have been linked to state funding to receive a portion of the benefits back
    - ii. \$1.6 million allocated in downward expansion salaries
      - 1. Roughly 30 faculty and 28/29 staff
      - 2. Primarily in academic support and student services
  - c. Budget Priorities
    - i. PWC Study and Faculty Equity
    - ii. Merit for staff and faculty
  - d. Discussion on University Service Fees
    - i. The purpose of the discussion is to broach the subject of reexamining the USF. Idea is to make sure all campus understands the process.
  - e. Review of the URC Presentations
    - i. Colleges and VP's will need to present their budget to the committee and have the appropriate people to attend to provide further explanations on certain line items.
    - ii. Summarized budget sheets will be sent out prior to the presentations
    - iii. Presentations will be submitted to the URC to review
  - f. Meeting Adjourned at 4:55 p.m.