



URC MEETING MINUTES

TUESDAY, FEB 27, 2018

12:00PM – 1:30PM.

BLDG 108

ATTENDEES	Dr. Richard Ortega, Dr. Bill Spindle, Chris Leach, Dr. Ashley Spicer-Runnels, , Jo Anna Benavides-Franke, Denis Cano, Dr. Eric Cooper, Kimberly Nanez, Dr. Clare Nolasco, Lloyd Butler, Dr. Lorrie Webb, Sharon Otholt, Dr.Ed Westermann, Jennifer Haft, Carroll Adams, Dr. Dennis Elam, Dr. Amy Porter, Jane Mims
ABSENT	Mary Walker, Dr. Melissa Mahan, Dr.Cynthia Teniente Matson, Dr .Mike O'Brien, Dr. Holly Verhasselt

- I. Welcome & Introduction
 - A. Call to order
 - B. Dr. Spindle opened the meeting at 12:05 PM

- II. Presentation: URC Budget Revisions FY2019
 - A. See the presentation (Atch 1) for detail. Dr. Bill Spindle, VP for Business Affairs, discussed corrections made to Available Recurring Revenue. The Research Initiative Fund Amount was incorrectly listed as \$300,000. It should have said \$100,000. This increased the available nonallocated recurring revenue from \$233,866 to \$433,866 which was further increased to \$433,898 to account for a minor increase in Sales and Services Revenue of \$32, to ensure a balanced budget.

 - B. All of the available recurring budget was used to fund Student Affairs requests that had been requested as one-time funding, but were truly recurring items (See slide 6 and 7 of Atch 1).

 - C. Dr. Spindle finished the presentation by tasking the URC membership to review all of the requests and submit any questions or concerns before COB on Thursday, March 1. The Budget Team will continue to get the FY19 Budget ready to submit to the System by Mar 2.

 - D. Dr. Spindle discussed the feedback received so far on the FY19 Budget request. The items listed on slide 12 will continue to be researched and answers provided to the URC. Even though the preliminary budget must be submitted to the System by Friday, Mar 2, 2018. The final decision on the requested budget items does not need to be made by then. The total preliminary budget submitted will include totals for the new budget but not the individual requests.. Those details will be provided later after the President approves the request. Meanwhile we can continue to discuss the requests. As discussed, we will meet again on March 20, 11am – 12:30pm to look at open discussion items and review any concerns of the URC. President Matson will finalize and approve the budget by the end of March.