Attention Staff & Faculty!

Download Microsoft Office 365 for FREE!

What's Included?

- Word
- PowerPoint
- Excel
- OneNote
- OneDrive
- and more!

Office 365 Benefits

- 1 TB of OneDrive cloud storage for your files
- Install the latest version of Office 365 for up to 5 devices
- The license will be effective as long as you are considered a TAMUSA Employee.

Instructions:

- 1. Log in to your Jaguar email. (e.g. tsmith5@tamusa.edu)
- 2. Click the **Install Office** button on the upper right of the page and select **Office 365** apps. The download will start.
- 3. Run the download file and follow the prompts to complete the installation.

*Can't find the Install Office button? Check the back for more steps!





TEXAS A&M UNIVERSITY-SAN ANTONIO Information Technology Services (210)-784-4357 *If the Install Office button option **does not** show on the Office 365 Home page, follow these instructions to install Office 365 apps instead:

- 1. Log in to your Jaguar email. (e.g. tsmith5@tamusa.edu)
- 2. Click on your initials in the upper right corner.
- 3. Select View account.
- 4. Find the **Office apps** tile and click **Manage**.
- 5. Click the Install Office button.
- 6. After the download finishes, run the download file and follow the prompts to complete the installation.

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Subscriptions	Language O Version Install Office
🔍 Security & privacy	DEVICES
App permissions	Skype for Business
↓ Apps & devices	Language Version Edition English (United States) V 64-bit V Skype for Business Basic V Install Skype
Tools & add-ins	
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